



# STATE BANK OF INDIA

LOCAL HEAD OFFICE,  
III/1, Pt. J. N. MARG  
BHUBANESWAR

**TENDER NO. BHU/P&E/08/2024-25/18**

**DATE: 23.08.2024**

## TENDER APPLICATION PRE-QUALIFICATION

**PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR CONSTRUCTION OF G+2 STORIED BUILDING FOR ADMINISTRATIVE OFFICE & REGIONAL OFFICE AT AMBAPUA PLOT, BERHAMPUR, ODISHA. (COMPOSITE WORK COMPRISES CIVIL, EXTERNAL ELCTRICAL(HT), LIFT INSTALLATION AND FIRE FIGHTING WORKS, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM).**

Name of the Tenderer : \_\_\_\_\_

Address : \_\_\_\_\_

**Date & Time of Opening of Tender: 13.09.2024 at 4:00 pm.**

### **M/s Vastukar**

2845, Nageswar Tangi,  
Bhubaneswar-751002, Ph-0674-2435060,  
9438077543

**PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR CONSTRUCTION OF G+2 STORIED BUILDING FOR ADMINISTRATIVE OFFICE & REGIONAL OFFICE AT AMBAPUA PLOT, BERHAMPUR, ODISHA (COMPOSITE WORK COMPRISES CIVIL, EXTERNAL ELCTRICAL(HT), LIFT INSTALLATION AND FIRE FIGHTING WORKS, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM)**

M/s Vastukar, Bhubaneswar, on behalf of State Bank of India, Local Head Office, Bhubaneswar intend to prepare panel for “Pre-qualified composite vendors/contractors/firms” for “Construction of G+2 storied building for Administrative Office & Regional Business Office at Ambapua, Berhampur, Odisha”. Composite work comprises of Civil works, façade works, Electrical works (HT), Fixed Fire Fighting System, Automatic Fire Detection & Alarm System, Public Address And Voice Evacuation System etc.at Berhampur, under Bhubaneswar Circle at Bhubaneswar, Odisha:

1. Name of Work	Pre-qualification of composite Contractors/Vendors/Agencies for “Construction of G+2 storied building for Administrative Office & Regional Business Office at Ambapua, Berhampur, Odisha”. The composite work shall comprises of Civil works, façade works, Electrical works (HT), Fixed Fire Fighting System, Automatic Fire Detection & Alarm System, Public Address And Voice Evacuation System, etc.at Berhampur “ of State Bank for India, Local Head Office, Bhubaneswar, Odisha
2. Availability of “Pre-Qualification” Application forms	Application forms and other documents can be downloaded from the Bank’s website <a href="http://www.sbi.co.in">www.sbi.co.in</a> <link> <a href="#">SBI in the News&gt;Show More</a> >”Pre-qualification of Contractors/vendors for Construction of G+2 storied building for Administrative Office & Regional Business Office at Ambapua, Berhampur, Odisha” from 23.08.2024 to 15:00 Hrs on 13.09.2024.
3. Last Date & Time of submission of applications:	13.09.2024 by 15.00 hours.
4.Place of Submission of Applications:	The application to be submitted addressing to Assistant General Manager (P&E), Premises & Estate Dept., 2 <sup>nd</sup> Floor, State Bank of India, Local Head Office, III/1, Pt. J N Marg, Kharvelnagar, Bhubaneswar-751001, Odisha
5. Value of work (approximate) in Indian Rupees (INR)	Rs. 7,22,68,000.00 (Rupees Seven Crores Twenty Two Lakhs Sixty Eight Thousand Only) excluding GST.
For clarifications please contact: Project Architect: 9438077543 Email: <a href="mailto:vastukar_architect@rediffmail.com">vastukar_architect@rediffmail.com</a> SBI Officials: 9491041610/7439647415/7600035062/9937337964 Email: <a href="mailto:agmpre.lhobhu@sbi.co.in">agmpre.lhobhu@sbi.co.in</a>	

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State Bank of India, Bhubaneswar Circle intend to Pre-qualify Composite contractors / vendors for short term (6 months) for its captioned project etc. of SBI LHO situated in the “III/1, PT. J N MARG, KHARVELNAGAR, BHUBANESWAR-751001, Odisha state”. Duly completed applications in the prescribed format with required documents etc. **should be submitted on or before due date 13.09.2024 (3.00 pm)**. The eligibility criteria, terms and conditions, application format and other detail/requirement are as under:

**6) MINIMUM ELIGIBILITY CRITERIA:**

- i) **Average Annual financial turnover** during the last 3 years, ending 31st March' 2024 of the financial year, should be **217.00 Lakhs**.
- ii) The firm should submit **Solvency Certificate for Rs. 289.00 Lakhs** as per prescribed format as attached 'Annexure H'. **The Solvency Certificate should not have been issued prior to 1<sup>st</sup> August' 2024.**
- iii) The firm should have minimum 7 years of experience in this field & must have executed similar works in the past

Experience of having successfully completed similar works during last 7 years ending on 31.07.2024. The firm should have work experience either of the following:

- a. **Three similar** completed works costing not less than the amount equal to **Rs. 289.00 Lakhs**.  
Or
- b. **Two similar** completed works costing not less than the amount equal to **Rs. 361.00 Lakhs**.  
Or
- c. **One similar** completed work costing not less than the amount equal to **Rs. 578.00 Lakhs**
- iv) The composite contractor/firm should have a valid Electrical license issued by the Competent Authority of the Central / State Govt and should enclose photocopy thereof for verification.
- v) The firm should have valid license & enlisted with BANKS / PWD / CPWD / MES / RLY / PSUs / FINANCIAL INSTITUTIONS / AUTONOMOUS BODY / QUASSI GOVT for carrying out the captioned work at Bhubaneswar, Odisha state
- vi) The applicant or composite contractor associated with Fire agency should must be registered with any state fire brigade and should have shops and establishment registered in Odisha state.

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- vii) It is the responsibility of the composite contractor to obtain all necessary clearance / approval of drawing(s) / permission from the project Architect/ Bank.
- viii) The composite contractor should either himself meet the eligibility conditions for the respective Firefighting works or otherwise he will have to associate an agency meeting the eligibility requirements given below:

Sr. No	Description	Estimated cost in Lakhs	Years of experience as on 31.07.2024	Similar work
1	Water based Firefighting System & Automatic fire detection, Alarm system, Public address & voice Evacuation System	57.72	7 years	One work of Rs. 46.20 Lakhs or Two works of Rs. 28.86 Lakhs or Three works of Rs.23.10 Lakhs

**Similar work means:** The vendor should have executed a single composite work comprising construction works with allied Civil works, Electrical works, Fire protection works, Lift Installation, Public Addressing works, Façade works. The vendor should note as in this particular proposed project major job involves civil works, therefore, credential submitted for completed similar works must have executed major portion in the civil works along with the allied works for composite project. If the composite contractor urge to engage specialized agency for executing firefighting works for this particular project, the credential & eligibility criteria of the agency as proposed by composite contractor, should meet & fulfill as per above table.

Note: It is the responsibility of the Contractor/Vendor to arrange/submit the completion certificate from the client furnishing the expenditure under each head as mentioned below. Illustration, if a vendor named M/s **ABC** was awarded a composite work from reputed firm from **XYZ**, such as “Interior & refurbishing work of Regional Office of 6 floors (B+G+4) at Bhubaneswar”. Then the vendor M/s ABC need to arrange the completion certificate from **XYZ**. The completion certificate furnishing expenditure incurred under each head to be

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submitted separately as per “**Annexure KA**”, failing so firm should submit the BOQ of the work for our evaluation.

Other credentials to be submitted as under:

A> Payroll must be supported with copy of EPF & ESIC payment slip paid for the latest month as applicable.

B> Documentary proof for having Office in Odisha state is to be attached.

C> All applicants should have GST number. All applicants need to submit latest GST

**The application not fulfilling any of the above minimum eligibility criteria will be summarily rejected and no further processing will be carried out.**

#### **7. GENERAL CONDITIONS:**

- (i) The applicant applying for the “Pre-qualification of the captioned work” need to ensure that they must fulfill the eligibility criteria for this particular work.
- (ii) The applicant must submit sufficient documentary evidence/work completion certificates etc. meeting the above-mentioned criteria from the Govt./Semi Govt./PSUs/Banks/Government Financial Institutions/MNC/reputed Organizations/ AUTONOMOUS BODY / QUASSI GOVT / MNC / Reputed Corporate firms / Hotels / Hospitals during last 7 years (as stipulated above in clause ‘6’).
- (iii) The applicant should be bona-fide resourceful and well experienced contractor / agency / firm enlisted with BANKS / PWD / CPWD / MES / RLY / PSUs / FINANCIAL INSTITUTIONS for carrying out the captioned work at Bhubaneswar, Odisha state.
- (iv) The applicant should not have been blacklisted or included in negative list on account of poor or unsatisfactory performance / blacklisted from any Governments, Semi-governments, PSUs, Banks or any other organizations including any of the Offices/Branch of State Bank of India Pan India during last 7 years from the date of publication / application of this notice. A suitable declaration to be submitted on the Letter Head of the Firm duly signed by the Authorized Signatory only as per “**Annexure-W**”. The application of disqualified/debarred/blacklisted/terminated on account of poor or unsatisfactory performance applicant shall be summarily rejected.
- (v) **The applicant should have a valid Electrical license issued by the Competent Authority of the Central / State Govt. for Electrical work. The composite contractor (applicant) shall be responsible and liable for proper and complete execution of electrical & allied works & ensure co-ordination and completion of total project.**

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- (vi) The composite Contractor should have valid Electrical License from other States applying for this “Pre-qualification process” should obtain all necessary permission / Electrical License from the Electrical License Board of Odisha state, if required, before execution of the work. It is sole responsibility of the composite contractor to ensure the arrangement of such NOC/License from Competent Authority of Odisha state.
- (vii) The SBI may choose to carryout physical inspection of works mentioned by the applicants in their application forms in addition to calling for confidential reports from the respective employer/department to ascertain their credentials, performance, capability and quality of works.
- (viii) This particular pre-qualification is exclusively for this captioned work only, with validity for 6 months only. Any vendor if participated in pre-qualification process but not willing to participate in the two bid tender, then Bank may not consider or entertain their firm in Bank’s future projects.
- (ix) The composite contractor should be equipped with necessary infrastructure like scaffolding, equipment, machinery and tools, labour strength etc.
- (x) The composite contractor or their associated agencies for Firefighting works are required to furnish their PAN No, GSTIN Registration to the SBI along with other supporting documents, as sought by the Bank.
- (xi) The composite contractor should furnish the registration details for the EPF, ESI and the Labour license details under the Labour Contract Act. Further, the selected contractors shall be bound to make payment to their workmen through their Bank account and preferably to have their Bank account in State Bank of India branches.
- (xii) Preference will be given to those contractors who have history of timely completion of works / projects taken up by them during the last 7 years. The contractors prone to delay the projects without valid reasons may be disqualified by the SBI within its sole discretion.
- (xiii) The SBI is invariable inviting online tenders for its projects. Thus, the contractor will have to submit valid e-mail ID, cell no. and Digital Certificate (signature) to enable the firms for participation in the online procurement/e-tendering.
- (xiv) For assessing the Annual Turnover of the last 3 years, contractor must submit valid documents viz copy of copies of IT assessment order, Profit & Loss Account and Audited Balance Sheet for the last 3 years.

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- (xv) The firm/contractor/vendor should submit Income Tax Return of last three financial years ending on 31.03.2024 (**Provisional for financial year 2023-24**).
- (xvi) The applicant shall agree and authorize, co-ordinate & co-operate with the SBI to obtain the confidential report from the clients of the applicant contractors, to obtain credit opinion from the Bankers and to verify the work executed by the contractors.
- (xvii) All the pages of application shall be duly signed with stamp of firm by the contractors, else their application shall be summarily rejected.
- (xviii) The intending applicants are categorically advised to submit the “Pre-qualification” documents strictly in the attached formats only. The information required should be neatly filled/typed in **each and every columns and rows** of the Formats. **The applications received with “partly filled formats” not containing desired information in each and every columns/points/row of various annexures shall be treated as INCOMPLETE and such applications shall be summarily rejected without any reference to the applicant and at the applicant’s risk and responsibility.**
- (xix) **The applicants are categorically advised to refrain from mentioning the remark “AS PER ATTACHEMENT/ENCLOSURES” in their applications and annexures to avoid rejection of their applications.**
- (xx) The panel of Pre-qualified Vendors/Contractors will be reviewed by the SBI at interval of 3 months or as and when need arises with the sole discretion of the SBI and no correspondence will be entertained in this regard.
- (xxi) All the details must be incorporated in the application form downloaded from the State Bank of India’s website. Incomplete information / not fully filled form will be rejected.
- (xxii) After completion of “Pre-qualification process”, the eligible vendors/contractors need to submit EMD, which is **1 % of value of project** while inviting Technical bid & Price bid for this work.
- (xxiii) **A) Criteria pertaining to as mentioned below to be ensured for Water Based Fixed Fire Fighting System.**

The preliminary evaluation will be done on the following parameters based on proof documents submitted along with the tender and offers from composite contractor not conforming to any of these parameters or not supported by proof document will be rejected.

- a) The composite contractor associated with fire Agency / Company / Firm should be a contractor firm for the Supply, Installation Testing & Commissioning (SITC)

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of the various fire protection systems such as Water Based Fixed Fire Fighting Arrangements Like Hydrant, Wet Riser, Hose Reel, Down Comer, Fire Pumps (Electric & Diesel), Sprinkler Systems etc. from last 07 Years as on 31.07.2024. The system to be installed should conform to relevant BIS code viz. Sprinkler System should be as per IS: 15105, Fire hydrant & wet riser system should conform to IS: 3844, Installation of hose reel should conform to IS: 884 etc. and relevant BIS, NBC-2016 & NFPA's.

- b) The composite contractor associated with fire Agency / Company / Firm should also have SITC experience of Water Based Fixed Fire Fighting Arrangements in the commercial buildings (at least 04 floors) / Shopping mall etc. copy of the work order and completion certificates should be enclosed.
- c) The composite contractor associated with fire agency must be registered with any state fire brigade and should have shops and establishments registered in Odisha state.
- d) **NOTE: RENEWAL OF NO OBJECTION CERTIFICATE:** As per the ODISHA Fire Safety Act it is required to be inspected by competent authority for the fire and fire safety measures, firefighting tools, apparatus etc. and to carry out still photography and video recording as an evidence that it has been handed over to the Competent Authority. Renewal of Fire NOC (Fire Safety Certificate) from Fire Brigade will be done by the vendor. (License fee will be paid by the Bank).

**B) Automatic Fire Detection & Alarm System, Public Address and Voice Evacuation System (Basement-2 To 6th Floor) (Dismantling of existing system & SITC of new system):**

- a) The composite contractor associated with fire agency/Manufacturer / Firm / Company / Dealer / Vendor **should have minimum 07-Years' experience** in supply, installation, testing, commissioning, maintenance and repair of *Automatic Fire Detection and Alarm System & PA System*. They should enclose copies of contract orders and installation certificate along with satisfactory performance certificate from customers.
- b) The composite contractor associated with fire agency /Manufacturer / Firm / Company / Dealer / Vendor should have successfully **completed similar works** of supply, installation, testing, commissioning, maintenance and repair of *Automatic Fire Detection and Alarm System* for **Public Sector Undertaking / Organization / State / Central Govt.,**
- c) The components of the AFD & AS proposed to be installed by the composite contractor associated with fire agency should bear certification by one of the standards as listed against each item below i.e., UL (Underwriters Laboratories Inc), BS ("British Standard"), FM ("Factory Mutual"), BIS (Bureau of Indian Standards),

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LPCB (Loss Prevention Control Board) ERTL (Electronic Research & Testing Laboratory) / ETDC (Electronics Testing and Development Center). A copy of relevant certification needs to be enclosed. UL certified product will be preferred by the Bank.

- d) The composite contractor associated with fire agency must be registered with any state fire brigade and should have to shops and establishment registered in Odisha state.
  - e) Entire Facility shall be provided with PA which shall also be used as voice Evacuation system during emergency. The system shall be capable of being integrated with the Fire Alarm System through necessary interfaces and will be used as voice evacuation system in case of emergency.
8. The eligible and interested parties may download prescribed application form and other details from our website of vendors "[Procurement News - SBI In the News \(bank.sbi\)](#)" under the head of "Procurement news". The application in the prescribed format with all supporting documents in sealed envelope (A-3/A-4) and superscripted as **"PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR CONSTRUCTION OF G+2 STORIED BUILDING FOR ADMINISTRATIVE OFFICE & REGIONAL OFFICE AT AMBAPUA PLOT, BERHAMPUR, ODISHA (COMPOSITE WORK COMPRISES CIVIL, EXTERNAL ELCTRICAL (HT), LIFT INSTALLATION AND FIRE FIGHTING WORKS, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM)"**.
  9. All documents shall be submitted at the office of The Assistant General Manager (P&E), 2<sup>nd</sup> Floor, Local Head Office, III/1, P.T J.N Marg, Bhubaneswar-751001. The applications so received from the contractors shall be examined and evaluated by a Committee in the SBI.
  10. The prequalification criteria mentioned above is minimum. Thus, the **"PRE-QULAIFICATION"** of contractors shall be considered by the SBI purely on merits, performance of the contractor in timely execution of the project with quality, feedback / confidential reports of the firms / applicants received from their employers /Bank /SBI etc. Hence, merely fulfilling the prescribed minimum prequalification criteria shall not entitle the contractor for their "Pre-qualification" for the Captioned work of SBI.
  11. The SBI reserves its right to "Pre-qualify" contractor for this particular work only. However, Pre-qualification of contractors shall be considered on merits within the sole discretion of the SBI and cannot be claimed as right by the applicant and no correspondence shall be entertained by the SBI in this regard. The list may be used for any other building work as per the discretionary of the Bank.

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12. Canvassing in any form including bringing influence from any person/agency/Officials/authorities shall lead to disqualification for the “Pre-Qualification” exercise.

13. **The application will be accepted through ‘Speed Post or Courier or Hand delivery (with acknowledgment). No other mode of delivery will be accepted.** Completed applications must reach this office by speed post on or before **13<sup>th</sup> September, 2024 up to 3:00 PM.** Applications received after due date will not be entertained during the current exercise (Postal / Courier delay, if any, will not be considered). However, applicant shall not be entitled to raise any claim for the same and no correspondence shall be entertained in this regard.

14. **The applicant who do not having office at Odisha state need to set up their office within fifteen days (15) from the date of final award of work. An undertaking on letter head is to be provided by the Applicant, declaring the above, if they won't have any office set up at Bhubaneswar at present.**

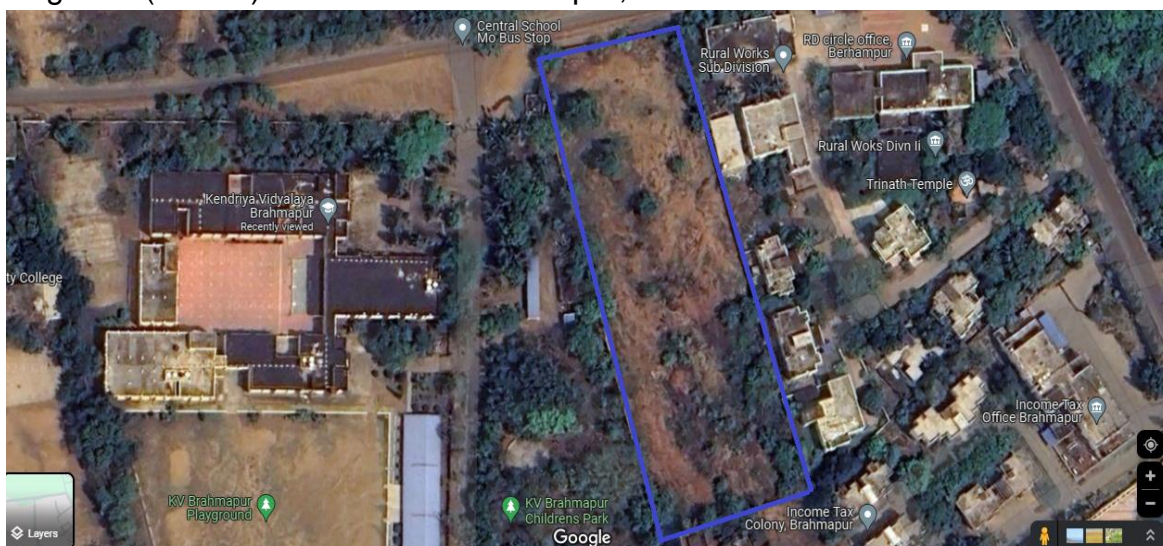
15. All future correspondence in connection to work shall be done in that address. The vendors not having GST number of Odisha state need to arrange Odisha GST number within one month of award of work, if required.

16. **Details of the Project / Work:**

i) Name of work: Construction of G+2 storied building at Ambapua Internal and external renovation of Local Head Office building at Bhubaneswar in Odisha State.

ii) Site Address: Ambapua Plot.

Bank intends to construct G+2 storied building having total built up area of 2322 Sqm having 7908 Sqm in each floor and around 540 Sqft for Guard room etc. The adjacent buildings to this existing plot is Kendriya Vidyalaya in right side & Office of Executive Engineer (RWSS) at left side at Berhampur, Odisha.



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iii) Completion period: 18 months (Eighteen months)

iv) Brief description of the project:

- a) The project involves construction of G+2 storied building,
- b) Site development works such as roads, compound wall, drains, fixing of gates, facade and allied civil works
- c) Fixing of tiles, granites in the floors as directed by Bank
- d) Fixing of doors, windows, louvers etc
- e) Provision of Washrooms with sanitary fixtures etc at all floors.
- f) Electrical LT works comprises of installation of main panel board, cabling for operation of lift, raceways along with Junction box in each floor, PVC conducting for lights/exhaust fans, ceiling fan, fixing of terminal box or junction box on the wall, installation of lift, DG cabling etc.
- g) Electrical HT works-Installation of compact sub-station & allied cabling/distribution panel board
- h) External electrical works-Installation of DG set, provision of façade lighting/street lighting/gate lighting etc
- i) The composite vendor has to arrange requisite license for lift operation from Competent Authority.
- j) Liaisoning with Local Electrical Office & get duly inspected by the Electrical Inspector for installation & Metering of DG set.
- k) Permission letter, charging order, metering & certification from competent authority.
- l) Firefighting System
- m) SITC of water based suppression system such as Fire hydrant, fire pump, sprinkler system, hose reel etc.
- n) Automatic fire detection & alarm system
- o) Public addressing system
- p) Various types of fire extinguishers
- q) Emergency exit, Auto glow/Led based exit signages
- r) Fire service certificate (FIRE NOC) from local Fire Brigade.

**Note:**

**Sub contract / sublet of work of Fire Fighting System works is not permissible.** However, if in any unavoidable circumstances, only for firefighting works, in case contractor appoints sub-contractor for the Firefighting services, Bank reserves its rights to review their credentials and works done, prior to approving them for being part of the subject project in any way – Bidder shall be responsible to submit all their sub-contractor credential for Bank's pre-approval (at no extra cost paid to bidder) – Bank reserves full right to accept or reject any such sub-contractor without giving any reason what-so-ever.

**M/s Vastukar, Bhubaneswar  
(Project Architect)**

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**STATE BANK OF INDIA**  
 PREMISES & ESTATE DEPARTMENT,  
 LOCAL HEAD OFFICE, 2<sup>ND</sup> FLOOR, III/1, Pt. J N MARG,  
 BHUBANESWAR-751001

**PRE-QUALIFICATION OF CONTRACTORS / VENDORS / FIRMS**  
**APPLICATION FORM**

**(Please strike-off which is not applicable)**

CONSTRUCTION OF PROPOSED BANK'S BUILDING AT .....

1	a) Name of the Applicant / Firm / Organization	
	b) Full Postal Address of Firm Website, if any	
	c) Contact Details (i) Phone No.(Landline) (ii) Mobile No.  (iii) e-mail Id	..... ..... .....
2	Year of Establishment  (Enclose certified copies of documents as an evidence – ENCLOSURE 'A')	
3	Constitution of Firm  (Enclose certified copies of documents as an evidence – ENCLOSURE 'B')	Sole proprietorship/ Partnership /Private Ltd. / Public Ltd. / Any other (Please specify)
4	Name of the Proprietor/ Partners / Directors of the Organization / Firm with Qualification.  (Enclose certified copies of documents as an evidence – ENCLOSURE 'C')	

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5	Name/s of Authorized Signatory / Directors / Partners with Designation and Contact No.	
6	Mode of Authorization  (Enclose certified copies of documents as an evidence – ENCLOSURE ‘D’)	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other (Please specify)
7	Details of Registration with Registrar of Companies/ Registrar of Firms. Whether Partnership Firm, Company, etc. Name of Registering Authority, Date and Registration Number.  (Enclose certified copies of documents as an evidence – ENCLOSURE ‘E’)	
8	Whether registered with Govt./Semi Govt/Banks/CPWD/Municipal Authorities or any other Public Organization and if so, in which class and since when?  Name of Organisation  Category  No. & Date of Registration  Name of Organisation  Category (Enclose certified copies of documents as an evidence – ENCLOSURE ‘F’)	YES / NO
9	Number of years of experience in the field and details of work in any other field.	

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10	<p>Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit &amp; Loss A/c. (Audited) for the last 3 years.</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE ‘G’)</p>	<p>2021-22: Rs.....</p> <p>2022-23: Rs.....</p> <p>2023-24: Rs.....</p> <p><b>Average:</b> Rs.....</p>
11	<p>Banker’s Details</p> <p>(i) Banker’s Name:</p> <p>(ii) Full Postal Address:</p> <p>(iii) Telephone No.:</p> <p>(iv) Account No.:</p> <p>(v) Type of Account:</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
12	<p>Solvency Certificate from the Bankers (For minimum amount of 40% of the approximate work value). Certificate No Date Amount Name of the Bank &amp; Branch</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE ‘H’)</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Please fill up enclosed Annexure ‘H’ &amp; enclose copies of LOI /work order / agreement</p>
13	<p>Registration with Government Authorities:</p> <p>(Enclose certified copies of documents as an evidence – ENCLOSURE ‘I’)</p> <p>(i) Income Tax (PAN) No.</p> <p>(ii) Goods &amp; Service Tax (GST) No.</p> <p>(iii) Labour License</p>	<p>.....</p> <p>.....</p> <p>.....</p>

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	(iv) ESI  (v) EPF	.....  .....
14	Whether last three years IT returns filed (Please enclose certified copies of the IT return of 2021-22, 2022-23, 2023-24 – ENCLOSURE ‘J’)	
15	Details of major works executed & completed during last 7 years in Central Govt./State Govt./Financial Institutions/PSUs  Requisite Documents as instructed in the aforesaid clause No 7 of GCC for Fire Fighting works and Shop & Establishment License presence on Odisha state is to be attached.	Please fill up as Annexure ‘K’ & along work order. Completion Certificate to be attached as Annexure “KA”.
16	Details of major works under execution in Central Govt./State Govt./Financial Institutions/PSUs.	Please fill up enclosed Annexure ‘L’ & enclose copies of LOI /work order / agreement
17	Details of Key Personnel Permanently employed. (ANNEXURE ‘M’)  (i) Technical Personnel Other Personnel	.....  .....
18	Manpower on payroll (in case of having regular staff). (Payroll must be supported with EPF and ESIC payment slip paid for the latest month - ENCLOSURE ‘N’)	

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19	Whether the applicant possess valid Electrical license issued by the competent authority of the Central/State Govt. for Electrical works issued in the name of Proprietor/Partner/Director/firm of applied firm. (Enclose certified copies of documents as an evidence – ENCLOSURE ‘O’)	
20	Furnish the names of -3- responsible persons along with their designation, address, contact no., etc., for whose organization, you have completed the above-mentioned jobs and who will be in a position to certify about the quality as well as performance of your organization. (ANNEXURE ‘S’)	
21	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed of during the last seven years by an arbitrator. If so, the details of such litigation are required to be submitted. (ANNEXURE ‘T’)	
22	Submission of Undertaking for Opening of Office as per format	Annexure - X
23	If the composite contractor do not have relevant documents, then following credential of the agency to be submitted, Please submit following documents of Electrical Agency: i) Name of the firm ii) Address iii) PAN	

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	iv) GSTIN v) ITR of last three years vi) License of Electrical Agency vii) Performance certificate viii) Agreement of previous works ix) MOU of present work (Annexure-Y) x) Non-debarred/blacklisted Consent for this work	
24	Submission of Checklist	Annexure - Z

**DECLARATION:**

- 1) All the information furnished by me/us here above is correct to the best of my knowledge and belief.
- 2) I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
- 3) I/We agree that the decision of SBI in selection of contractors will be final and binding to me/ us.
- 4) I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Bank's including any of the Offices/Branch of State Bank of India/SBI Pan India during last 7 year from the date of application.
- 5) I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our Pre-qualification are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the Pre-qualification shall be cancelled at the discretion of the SBI & will be not entertained for participation in the tender for the captioned work.

**PLACE:**

**DATE:**

**SIGNATURE OF CONTRACTOR  
NAME & DESIGNATION**

Signature of Contractor with Seal

**FORMAT OF SOLVENCY CERTIFICATE**

**SOLVENCY CERTIFICATE (On Bank's Letter Head)**

**NAME OF ENTITY / AUTHORITY  
(To whom solvency certificate is being issued)**

**Address .....**

**Reference No.....**

**Date:**

Dear Sir,

**SOLVENCY CERTIFICATE: M/S.....**

This is to state that M/s ..... having Regd. Office/Head Office at ....., are a customer of our Bank for over ..... years, and are presently enjoying certain credit facilities with us. The conduct of account(s) of the company has been satisfactory. The Company, can be considered good upto Rs.\_\_\_\_\_ (Rupees.....) in terms of Net Worth shown in their Audited Balance sheet as on ..... This certificate is being issued only for the purpose of .....

It is clarified that this Certificate is issued without any risk and responsibility on the part of State Bank of India or any of its officials in any respect whatsoever, more particularly either as guarantor or otherwise. This certificate must be taken as a private & confidential report given by the Bank without prejudice and on the express condition that State Bank of India & its officials are held free by you from any liability in connection with it.

This certificate is issued for the abovementioned specific purpose, and at the specific request of our customer M/s.....

Yours faithfully,

1. (Name and Designation)

2. (Name and Designation)

\*\*\*\*\*

Note: Issuance of the Solvency Certificate from the Branch, may be confirmed by sending us an email at. "agmpre.lhobhu@sbi.c.in"

Signature of Contractor with Seal

**ANNEXURE – K**

**LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL GOVT./STATE GOVT./FINANCIAL INSTITUTIONS/PSUs BODY DURING LAST 7 YEARS AS ON 31.07.2024**

(Enclose supporting documents i.e. Work order, Satisfactory Completion Certificate (Annexure-KA) and proof of payment Obtained from the Clients)

S. No.	Name of Work	Work executed for (Name of the Organization with Brief Address of Concerned Office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work executed	Stipulated Date / Time for Completion	Actual Date / Time for Completion	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive in charge.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

**COMPLETION OF WORK CONTRACT**

Certificate No.

Date

**NAME OF THE FIRM/AGENCY:**

1	Name of the work (brief description) a) New building b) Repair & renovation of building	
2	Building detail of the work & address, where executed	
3	LOI/Work order	
4	Agreement No.	
5	Tendered Amount	
6	Date of commencement of work	
7	Stipulated date of completion	
8	Actual date of completion	
9	Detail of compensation levied for delay, if any	
10	Final work value(executed)	a) Interior work      Rs. _____ b) Electrical works    Rs. _____ c) Civil works         Rs. _____ d) Telecom & Data cabling work Rs. _____ f) Fire Protection system Rs. _____ g) Fire Alarm & PA System Rs _____ h) Miscellaneous works, if any Rs. _____ <b>Total in INR                Rs. _____</b>
11	Brief description of work executed	
12	Performance(Satisfactory/Unsatisfactory)	

Signature of the Principal Employer

Name:

Principal Employer &amp; address.

Signature of Contractor with Seal

**ANNEXURE – L**

**LIST OF MAJOR WORKS UNDER EXECUTION**

(Enclose Copies of Work Orders Issued by Clients)

S. No.	Name of Work	Work being executed for (Name of the Organisation with Brief Address of concerned office & Contact No.)	Nature of Work	Location of the Work	Actual Value of the Work	Date of Comment cement	Likely Date of Completion	If Work Left Incomplete or Terminated (Furnish reasons)

(Add separate sheet if required)

Note:

1. Information has to be filled up specifically in this format.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

**ANNEXURE – M**

**DETAILS OF KEY PERSONNEL (PERMANENT EMPLOYEE), GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THEIR IN-HOUSE ESTABLISHMENT**

S. No.	Name	Qualification	Experience	Particulars of Work Done	Employed in Your Firm Since	Any Other Information

(Add separate sheet if required)

**Notes:**

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

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**ANNEXURE – S**

**DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR WORKS CARRIED OUT BY THE APPLICANT**

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

(Add separate sheet if required)

**Notes:**

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

Signature of Contractor with Seal

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**ANNEXURE – T**

**DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION**

Year	Award for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

**Name of Authorized Signatory**

**Sign & seal of the applicant**

Signature of Contractor with Seal

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**ANNEXURE – U**

**DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE  
BANK OF INDIA**

Name of Bank Staff Related to Applicant	Designation	Office/Branch & Place of Posting	Relation with the Applicant

(Add separate sheet if required)

Notes:

1. Information has to be filled up specifically in this format.
2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

**Name of Authorized Signatory**

**Sign & seal of the applicant**

Signature of Contractor with Seal

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**LETTER OF UNDERTAKING FOR NON-BLACK LISTED/DEBARRED**

*(On self Letter Head)*

**TO WHOM SO EVER IT MAY CONCERN**

**Reference No.....**

**Date:**

This is hereby confirm that our \_\_\_\_\_(name of firm/agency/company) has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India/SBI Pan India during last 7 year from the date of application.

I/We hereby confirm that all information, particulars, copies of certificates and testimonials in connection with my/our Pre-qualification are correct and genuine. I am / We are, therefore, liable to face appropriate actions as deemed fit by the SBI in the event of any of the information, particulars, copies of certificates and testimonials are not found correct and genuine. I/We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the Pre-qualification shall be cancelled at the discretion of the SBI & will be not entertained for participation in the tender for the captioned work.

Yours faithfully,

**Proprietor/Authorized signatory of the firm  
(Name and Designation)**

Signature of Contractor with Seal

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**UNDERTAKING FOR OFFICE SET UP**

*(On Self letter Head)*

**TO WHOM SO EVER IT MAY CONCERN**

We hereby give our consent to open an office in Odisha state, within 15 days from the date of issue of work order.

**Yours faithfully,**

**Proprietor/Authorized signatory of the firm  
(Name and Designation)**

**DATE:**

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Signature of Contractor with Seal

**ANNEXURE- Y**

**MOU WITH FIREFIGHTING AGENCY**

We/I, \_\_\_\_\_ (name of the composite contractor), having registered office at \_\_\_\_\_ (address of the office), conform to engage, M/s \_\_\_\_\_ (name of the firefighting agency) having office at \_\_\_\_\_ (address of the agency), having \_\_\_\_\_ years of experience in this field. The agency on behalf of us, shall undertake "Firefighting works such as automatic fire detection & alarm system, public address and voice evacuation system for proposed G+2 storied building of SBI for Administrative Office & Regional office at Ambapua plot, Berhampur, Odisha". The scope as defined in this tender shall be executed by specialized firefighting firm M/s \_\_\_\_\_. The agency shall never claim any charges from the Bank towards execution of this work. It is sole responsibility of M/s \_\_\_\_\_, the composite contractor to settle all the dues to the agency, during/after execution of firefighting works.

**M/s \_\_\_\_\_**

**M/s \_\_\_\_\_**

**Name of Composite Contractor**

**(Fire fighting agency)**

Signature of Contractor with Seal

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**CHECK LIST**

(Please tick whichever applicable)

<b>SR. NO.</b>	<b>PARTICULARS</b>	<b>SUBMITTED (Y or N)</b>	<b>Remarks</b>
1	Application Form		
2	Enclosure A		
3	Enclosure B		
4	Enclosure C		
5	Enclosure D		
6	Enclosure E		
7	Enclosure F		
8	Enclosure G		
9	Enclosure H		
10	Enclosure I		
11	Enclosure J		
12	Annexure K		
13	Annexure L		
14	Annexure M		
15	Enclosure N		
16	Enclosure O		
17	Enclosure P		
18	Annexure S		
19	Annexure T		

Signature of Contractor with Seal

<b>SR. NO.</b>	<b>PARTICULARS</b>	<b>SUBMITTED (Y or N)</b>	<b>Remarks</b>
20	Annexure U		
21	Annexure V		
22	Annexure W		
23	Annexure X		
24	Annexure Y		

**Name of Authorized Signatory**

**Sign & seal of the applicant**

Date:

Place:

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Signature of Contractor with Seal

To be pasted / superscripted on cover page of envelope

**NOTICE INVITING APPLICATION FOR PRE-QUALIFICATION OF COMPOSITE CONTRACTORS FOR CONSTRUCTION OF G+2 STORIED BUILDING FOR ADMINISTRATIVE OFFICE & REGIONAL OFFICE AT AMBAPUA PLOT, BERHAMPUR, ODISHA.THE COMPOSITE WORK COMPRISES CIVIL, EXTERNAL ELCTRICAL(HT), LIFT INSTALLATION AND FIRE FIGHTING WORKS, AUTOMATIC FIRE DETECTION & ALARM SYSTEM, PUBLIC ADDRESS AND VOICE EVACUATION SYSTEM**

**TENDER NO.BHU/P&E/08/2024-25/18      DATED 23.08.2024**

<b>Name of the firm with address</b>	
<b>Name of the Authorized representative</b>	
<b>Email ID</b>	
<b>Contact No. Mobile</b>	

Signature of Contractor with Seal

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